User Reference

Construct PR App

By CMiC

CMiC CONSTRUCTION SOFTWARE. EVOLVED

Proprietary Notice

The contents of the CMiC software product, including both this reference guide and the program components, are proprietary to Computer Methods International Corp. (CMiC), are copyright protected and are considered Confidential Information by CMiC. All rights are reserved by CMiC. A copy of the reference guide and the program has been provided to the original licensee under license with CMiC strictly for their own use under the terms of the license. All copies of this reference guide whether in print or electronic format must contain a copy of this Proprietary Notice. Any selling, licensing or other distribution of the contents of either this reference guide or the program components, whether for profit or not, is unlawful and may subject the violator and the original licensee to termination of license, criminal charges, civil action, or any combination of these.

Copyright © 2025

Computer Methods International Corp.
4850 Keele Street
Toronto, Ontario M3J 3K1
Canada

Risk of Use Notice

The CMiC software product, including both this reference guide and the program components, is licensed on an “AS IS” basis. The entire risk as to the results of its use is with the licensee. Except for with respect to warranties in certain jurisdictions that are imposed by statute and that may not be waived by one or more of the parties, and only to the extent of such warranties in such jurisdictions, Computer Methods International Corp. (CMiC) makes no warranties whatsoever, either expressed or implied, with respect to the quality, performance, merchantability or fitness for any particular purpose of any or all components of this software product, except as provided in the licensee’s license agreement. Except as provided in the licensee’s license agreement, the licensee (and not CMiC or its agents) will be solely responsible for the costs of all service, of any defect in this software product, and of any incidental or consequential damages, including, but not limited to, any interruption of service or loss of business or anticipatory profits, caused or alleged to be caused either directly or indirectly by the software product to the licensee or any other person, even if CMiC has been advised of the possibility of such damages.

"Computer Methods International Corp” and the CMiC logo are registered or unregistered trademarks of Computer Methods International Corp.

Table of Contents

Proprietary Notice ii

Risk of Use Notice ii

Table of Contents ..... **iii**

Construct PR (App) **1**

What Enhancements Have Been Made? 2

Project and Contract Selection 2

Search and Filtering 2

Enhanced Detail View 2

Review Deletion 2

Returned Review Banner 2

Why use Construct PR? 3

Download the App Today 3

Construct PR - Documentation **5**

Construct PR - Getting Started **7**

Construct PR - Setup **9**

Construct PR - Home **11**

Construct PR - Project and Contract Selection **13**

Construct PR - Search, Sort, and Filter **15**

Construct PR - Reviews **17**

Construct PR - Enhanced Detail View **19**

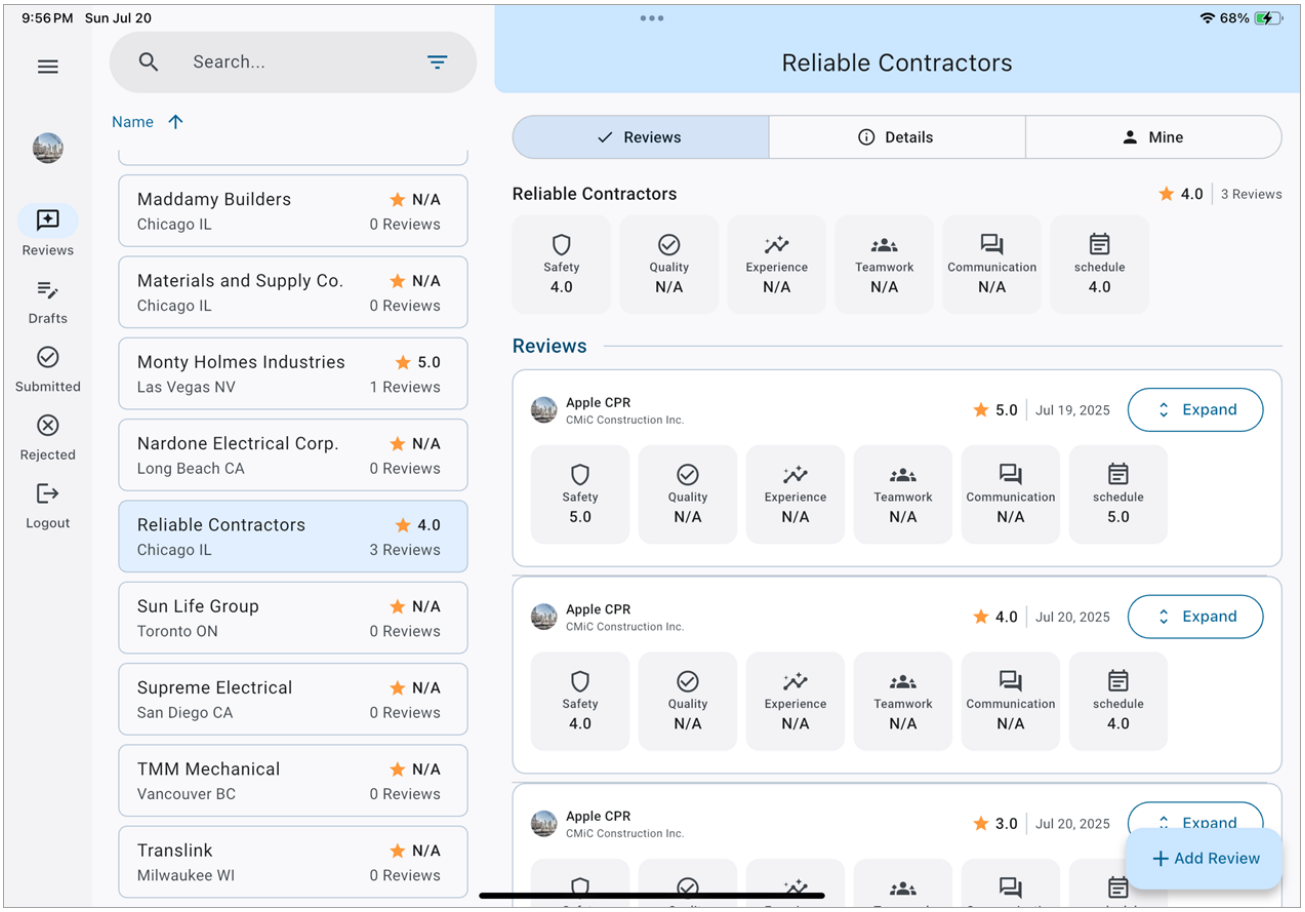
Construct PR - My Reviews **21**

Construct PR - Delete Reviews 24

Construct PR - Rejected Review Reason and Returned Review Banner 25

Index **28**

Construct PR (App)



CMiC is excited to announce the release of Construct PR, a performance rating app. The previous CMiC Subcontractor Rating app was introduced to provide customers an intuitive way to track performance of their subcontractors through a customized review process and historical data to support new projects. We listened to customer feedback and included highly anticipated features in our new application. The Construct PR app was developed to provide users with intuitive subcontractor analytics and an improved user interface.

What Enhancements Have Been Made?

Project and Contract Selection

The enhanced Construct PR app's workflow requires project selection before contract selection, providing clearer context and making it easier for users to review subcontractor performance on specific past projects.

Search and Filtering

Enhanced filtering with project, region, market sector, and trade options can be combined to quickly narrow down subcontractors or vendors for new projects or reviews.

Enhanced Detail View

Enhanced the subcontractor profile with a segmented view (Reviews/Details/Mine) that displays key information including contact details, category ratings, specialization description, and operational scope (regions, market sectors, trades) for better project selection and historical tracking.

Review Deletion

Added deletion capabilities allowing review submitters to delete their own reviews via a trash can icon, enabling updates for scenarios like subcontractor management changes or when objectivity needs to be restored.

Returned Review Banner

Prequalification moderators can reject inappropriate reviews with explanatory feedback, giving submitters a rejection banner to understand why their review was returned for revision.

Why use Construct PR?

The Construct PR app features an intuitive interface with enhanced filtering, review management, and analytics to streamline subcontractor selection and evaluation, with recent improvements including review deletion and rejection feedback based on user input.

Download the App Today

Download Construct PR app today, available on the App Store and Google Play for all R12 customers using iOS and Android devices.

This page is intentionally left blank.

Construct PR - Documentation

The following links will help you get started using Construct PR:

- Construct PR - Getting Started
- Construct PR - Setup
- Construct PR - Home
- Construct PR - Project and Contract Selection
- Construct PR - Search, Sort, and Filter
- Construct PR - Reviews
- Construct PR - Enhanced Detail View
- Construct PR - My Reviews
    - Construct PR - Delete Reviews
    - Construct PR - Rejected Review Reason and Returned Review Banner

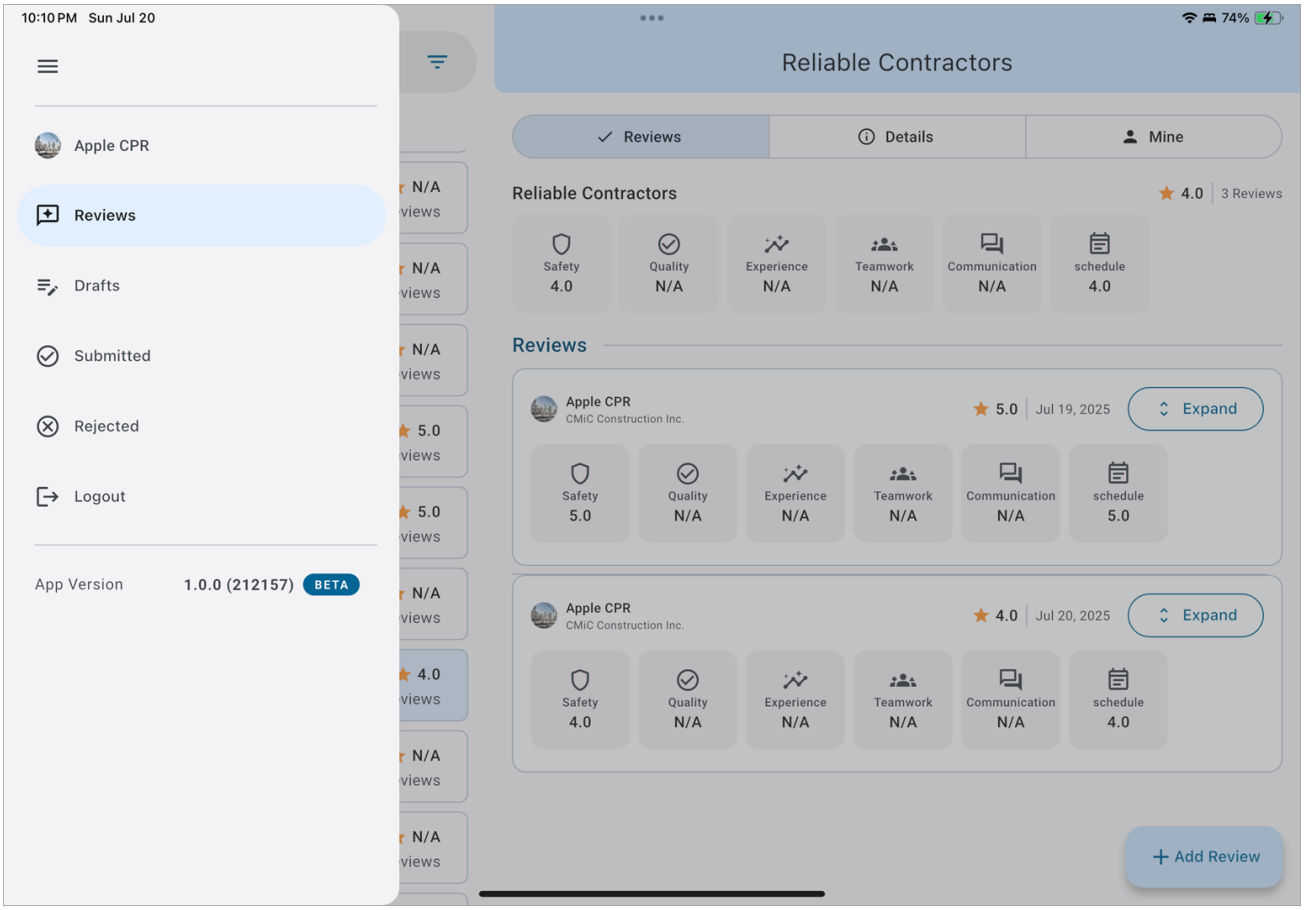
This page is intentionally left blank.

Construct PR - Getting Started

The Construct Performance Rating app is available on both iOS and Android devices, offering advanced features to effectively manage single sign-on logins, offline mode, delete reviews, assess reasons for rejected reviews, select a contract by project, and filter by projects.

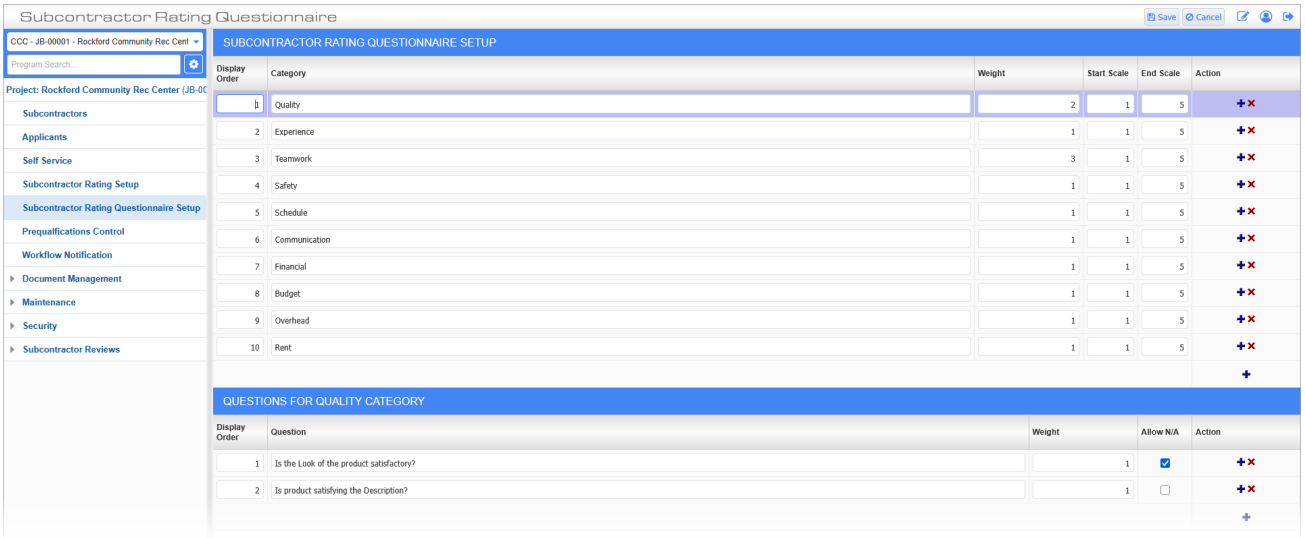
NOTE: Ensure you are running Patch 21-2 or higher for optimal performance.

The Navigation Rail hosts a list of values for all subcontractors under the Reviews, Drafts, Submitted, Rejected, and Logout options. It also contains information for the App Version by selecting the Hamburger icon.



This page is intentionally left blank.

Construct PR - Setup



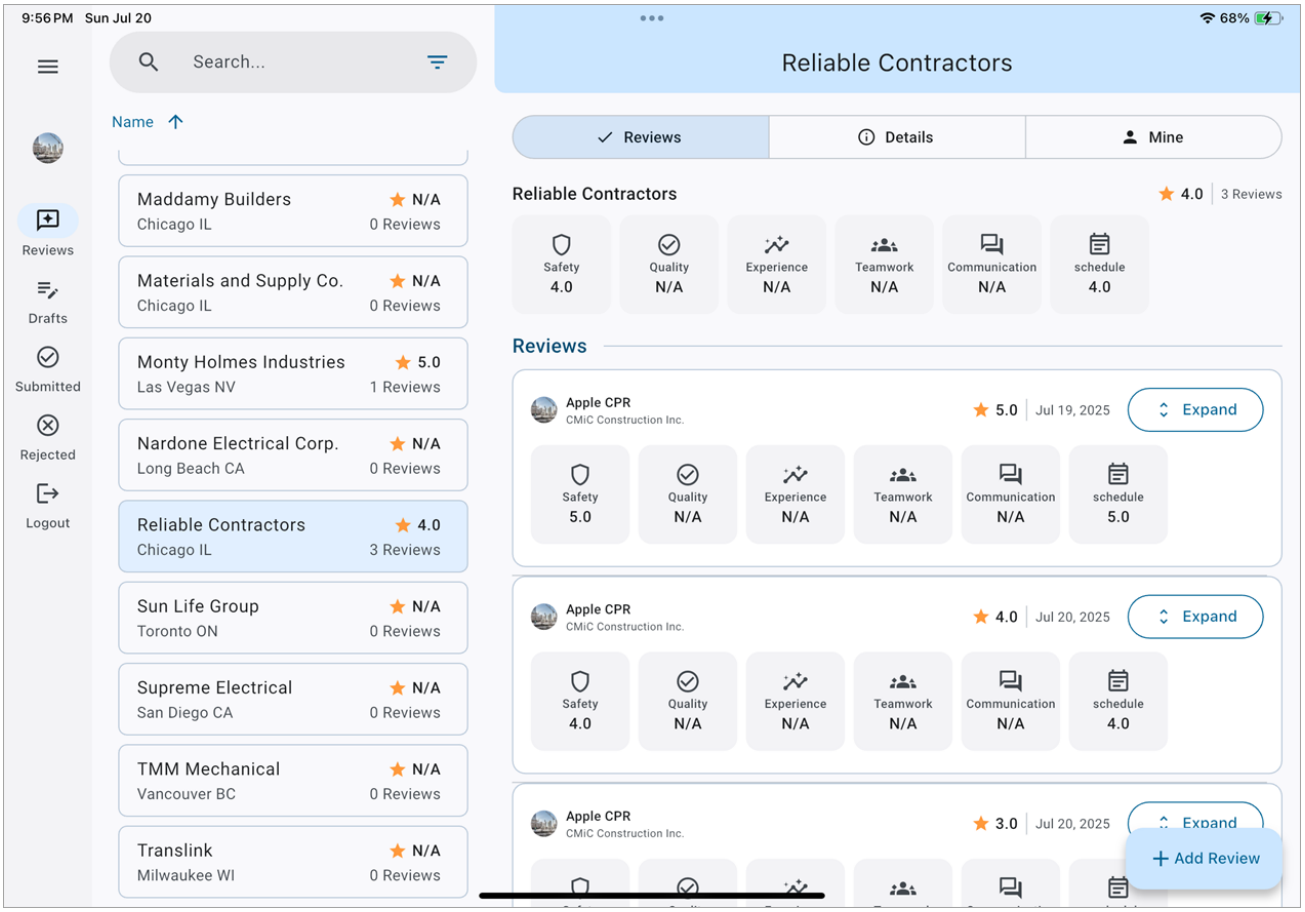
Subcontract Rating Questionnaire Setup; standard Treeview path: Subcontractor Prequalification > Subcontractor Rating Setup

Set up for the review that users will be going through is done in the Subcontractor Rating Questionnaire Setup screen where custom categories can be assigned with custom weights. The start and end scale must be between 0 and 5. Each category can be setup with as many questions as the Prequal team requires and custom weights can be assigned to questions as well. For more information, see the Subcontractor Rating Setup section of the Subcontractor Prequalification guide.

NOTE: Reviewers do not need to have access to a Prequal license to be able to access the Construct Performance Rating app, but setting up the review requires a Prequal license to access Subcontractor Prequalification.

This page is intentionally left blank.

Construct PR - Home



The Home screen displays the navigation rail, list of values of all available subcontractors to review, and a selected subcontractor's detail view.

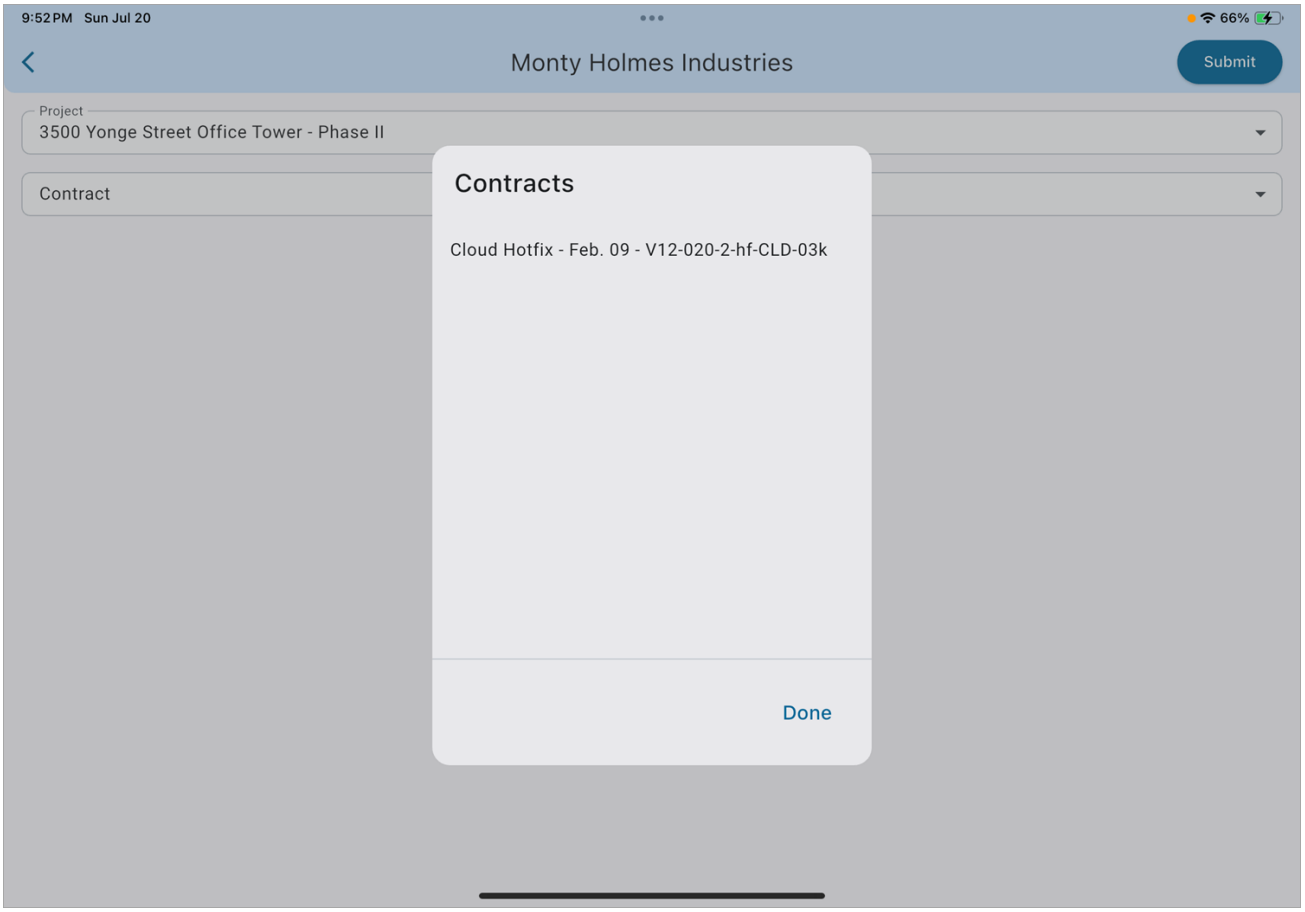
The Subcontractor Profile contains a segmented button with the following sections: Reviews, Details, and Mine.

Selecting the [**Reviews**] button shows key details like the subcontractor name, number of reviews, and average rating from all reviewers at the top. Right below are the category tiles highlighting the average rating for each category.

The Reviews section contains all submitted reviews records that display information like the reviewer and their company, the total rating average, the date of review submission, their average category ratings, and an [**Expand**] button that allows users to dig deeper into the details of the review including all comments left for categories.

At the bottom right corner, users will see a [**+**] or [**+ Add Review**] button to start a new review.

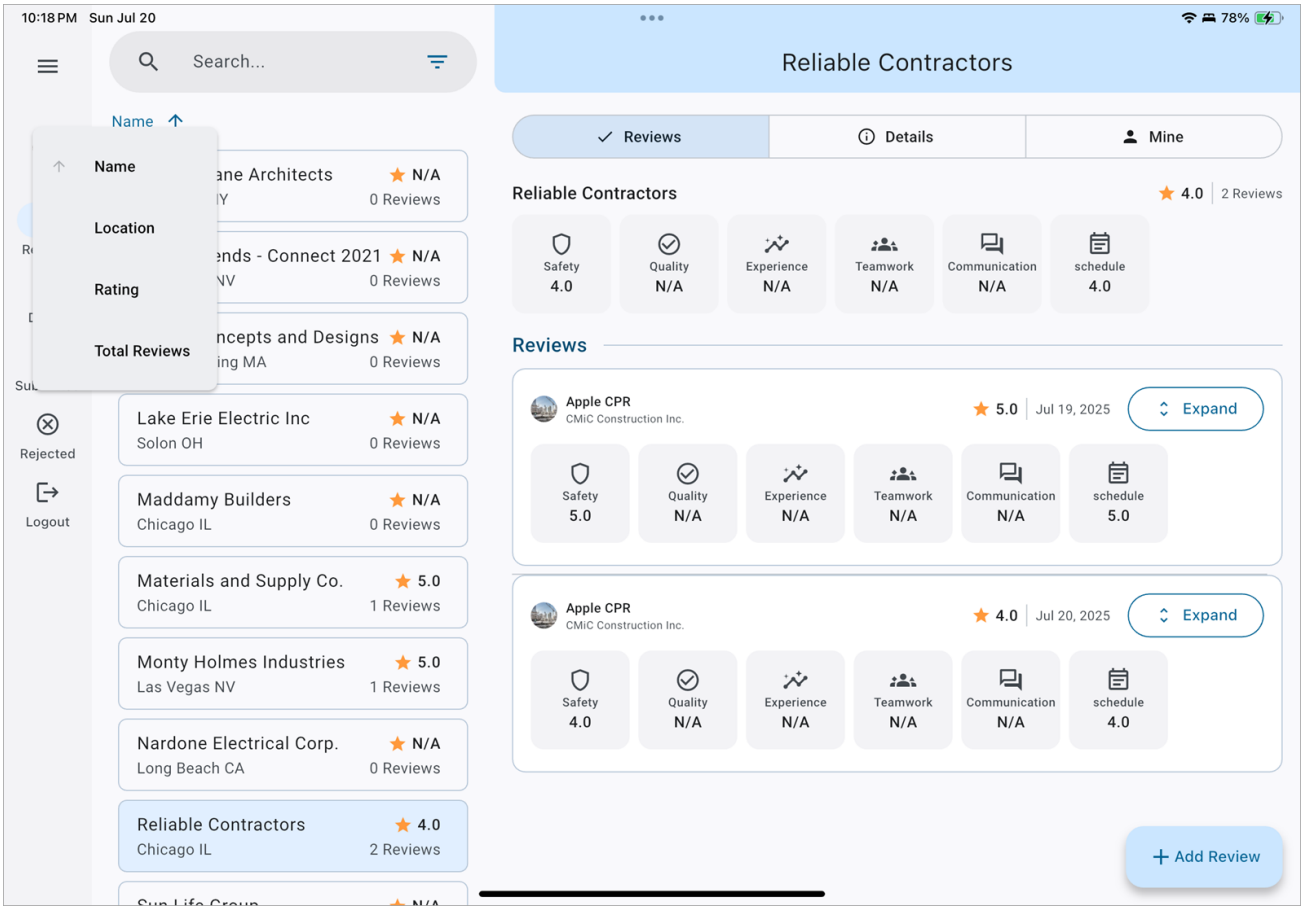
Construct PR - Project and Contract Selection



In the past, the SC Rating app only allowed for contract selection, leaving the user unclear on the project associated to the contract. In the Performance Rating review process, users will be prompted to select a project and then be able to view available contracts to start a review. This saves time in ensuring reviews are done on contracts with the correct project leaving it easier to come back and review a subcontractor's work on a past project.

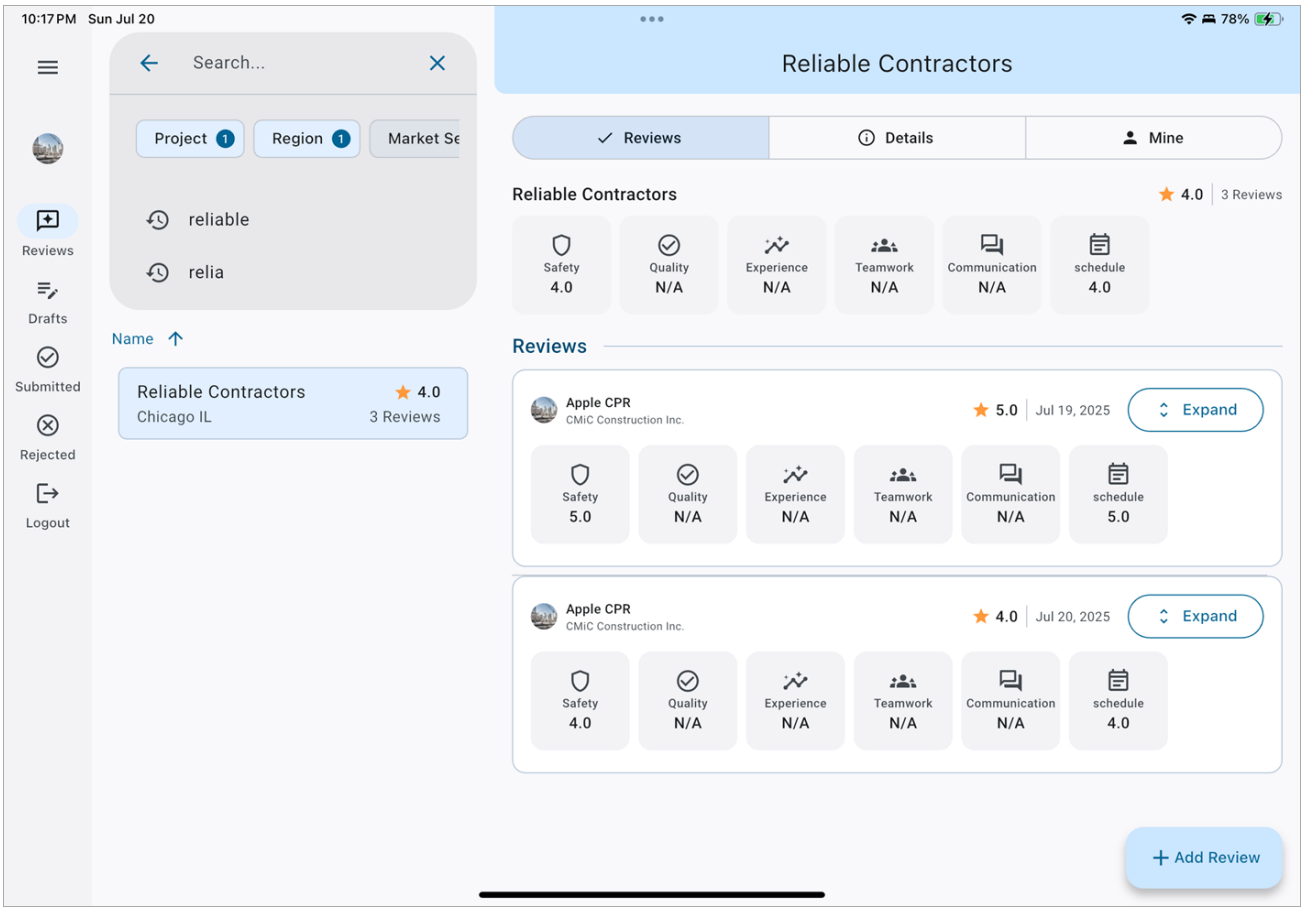
This page is intentionally left blank.

Construct PR - Search, Sort, and Filter

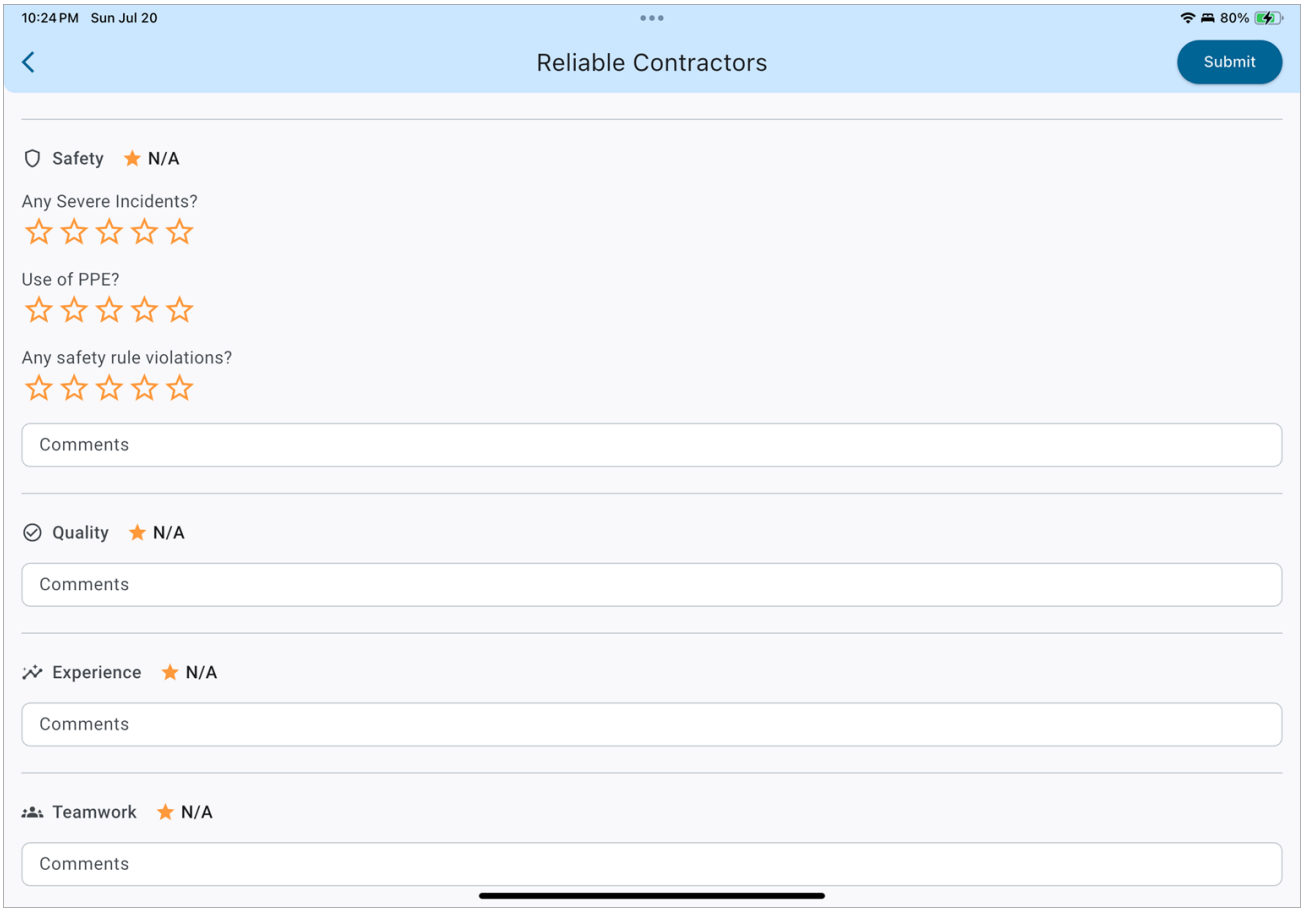


The Search bar is used primarily to search by subcontractor name, while sorting is available for the Name, Location, Rating, and Total Reviews fields in ascending and descending order, as shown in the above screenshot.

Filtering includes project, region, market sector, and trade, as shown in the screenshot below. Multiple filters can be used to narrow down subcontractors or vendors in a particular region, and market sector or trade, or a combination of any of these filters whether the team is looking for subcontractors or vendors to start a new project or looking to leave a review in a sea of subcontractors and vendors.


10:17 PM Sun Jul 20
78%
Search...
Project 1
Region 1
Market Se
reliable
relia
Reviews
Drafts
Submitted
Rejected
Logout
Name
Reliable Contractors
Chicago IL
4.0
3 Reviews
Reliable Contractors
Reviews
Details
Mine
Reliable Contractors
4.0
3 Reviews
Safety 4.0
Quality N/A
Experience N/A
Teamwork N/A
Communication N/A
schedule 4.0
Reviews
Apple CPR
CMiC Construction Inc.
5.0
Jul 19, 2025
Expand
Safety 5.0
Quality N/A
Experience N/A
Teamwork N/A
Communication N/A
schedule 5.0
Apple CPR
CMiC Construction Inc.
4.0
Jul 20, 2025
Expand
Safety 4.0
Quality N/A
Experience N/A
Teamwork N/A
Communication N/A
schedule 4.0
Add Review

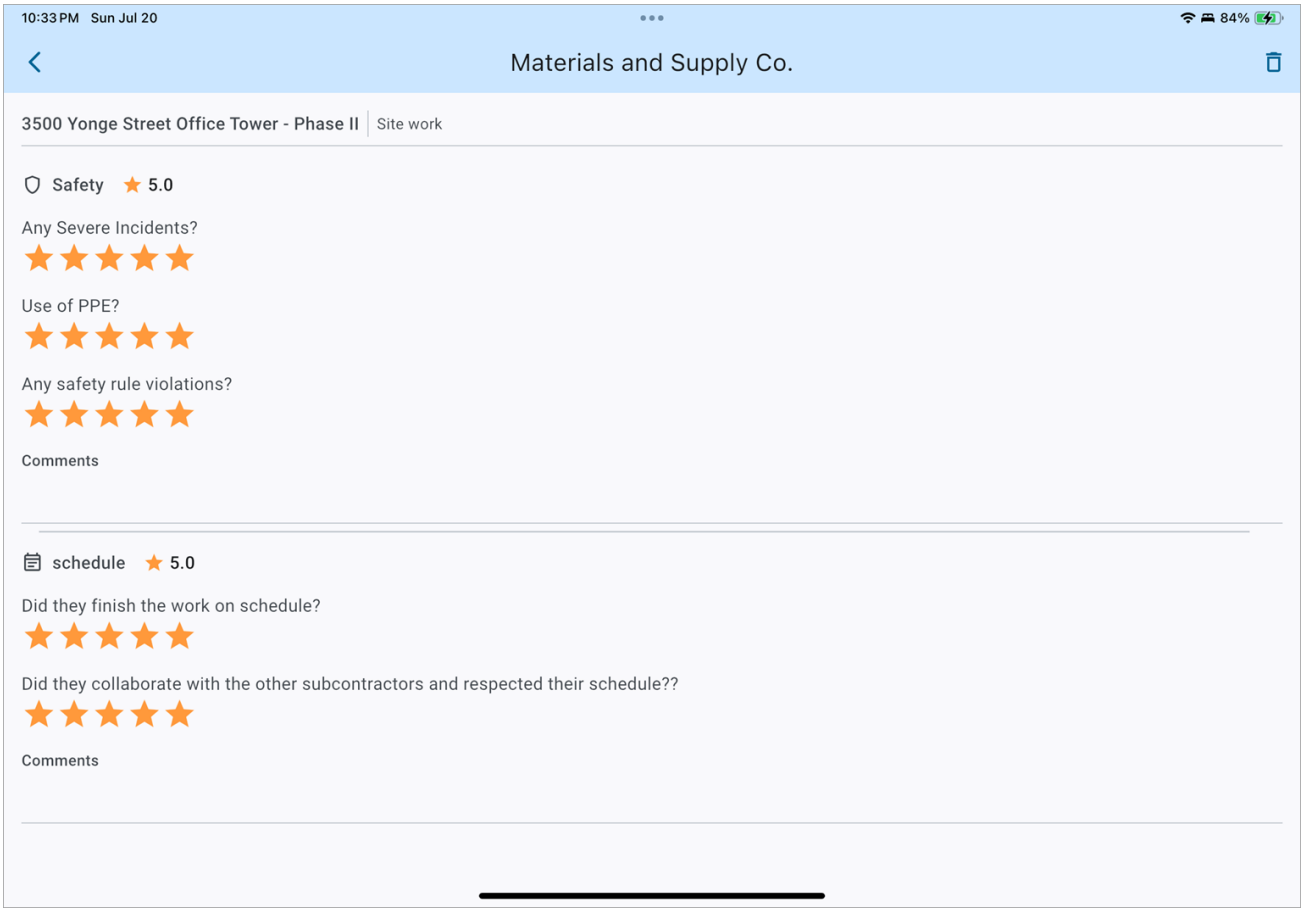
Construct PR - Reviews



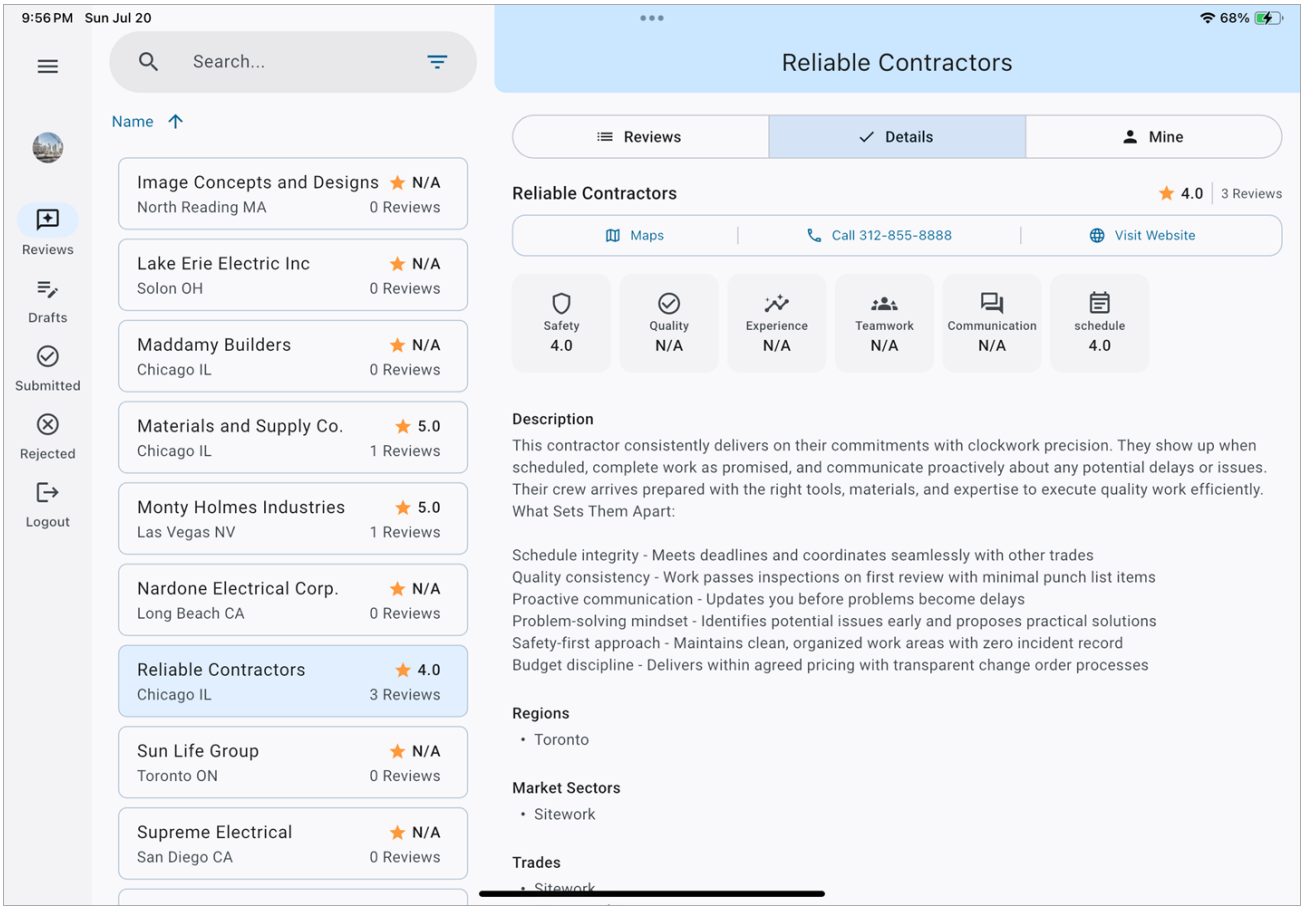
Subcontractor evaluators can start reviews by selecting the project and the contract then they will be prompted by the questionnaire that had been setup by their Prequal admin that contains a rating against specific questions and a comments box if further details are required. If a question is left blank (rated as 0) or an entire category is left blank it will be skipped in the calculation, the average will not contain that question or category in the overall review calculation. Different weights can be placed on each question and category section that will decide how each category and overall rating is calculated. This allows users that specialize in a particular category to skip a section and allow their team members that have expertise in that section to do the rating on the team's behalf.

Past reviews can be accessed by those using the PR app. Users can filter by project, region, market sector, or trades to narrow down their search and visit reviews left by team members or themselves to see how subcontractors performed in these areas or within a particular specialty.

The subcontractor's name is noted at the top alongside information like project and contract with category averages, ratings against each question, and any comments.



Construct PR - Enhanced Detail View



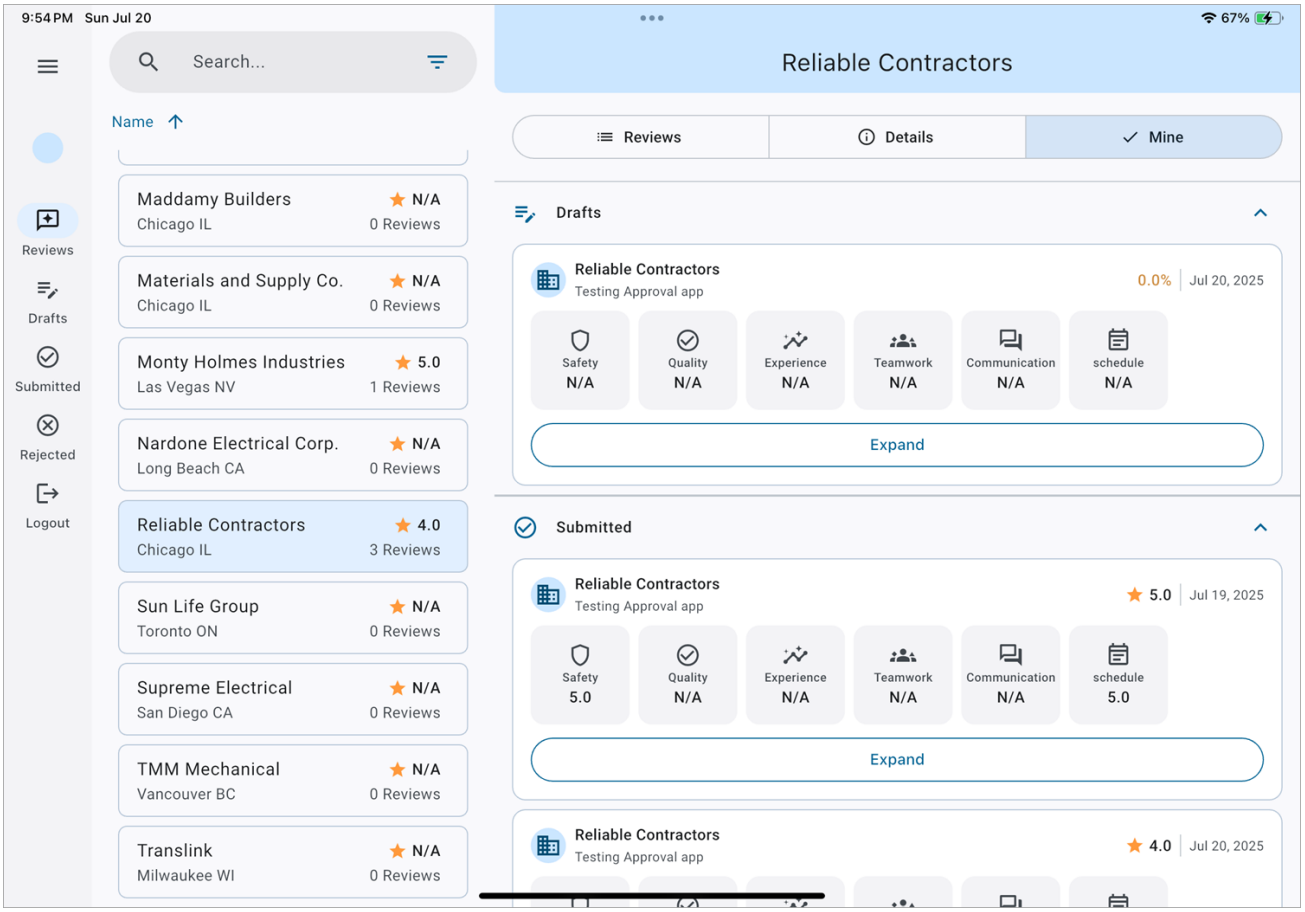
The Subcontractor Profile contains a segmented button with the following sections: Reviews, Details, and Mine. The Enhanced Detail View screen includes the same subcontractor name, average overall rating, and the number of reviews they've received at the very top of the screen.

The bar below shows maps, their phone number, and a website to contact the subcontractor for a project. The average category tiles are listed for a quick snapshot of each category.

The Description field gives the reviewers a glance of what the subcontractor specializes in and a summary of their experience.

The Regions, Market Sector, and Trades fields provide information about the region the sub-contractor operates in, the market sector, and the trade they perform under. This information can be used for selection in projects and track the work that was done by the subcontractor in past projects.

Construct PR - My Reviews

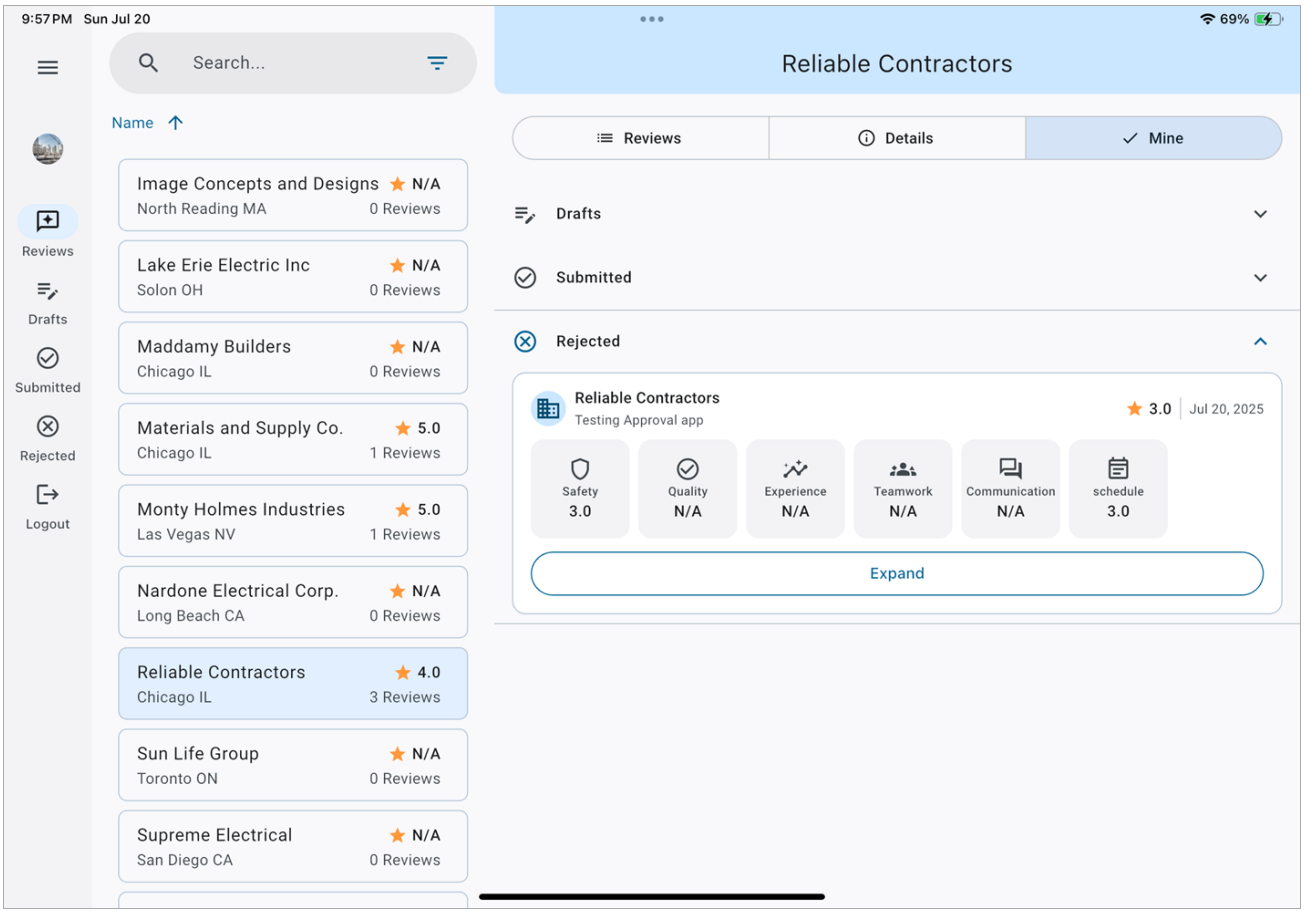


The [**Mine**] button is specific to the user and allows them to look into their own past reviews on a specific subcontractor or vendor. This screen is split off into different sections called Draft, Submitted, and Rejected.

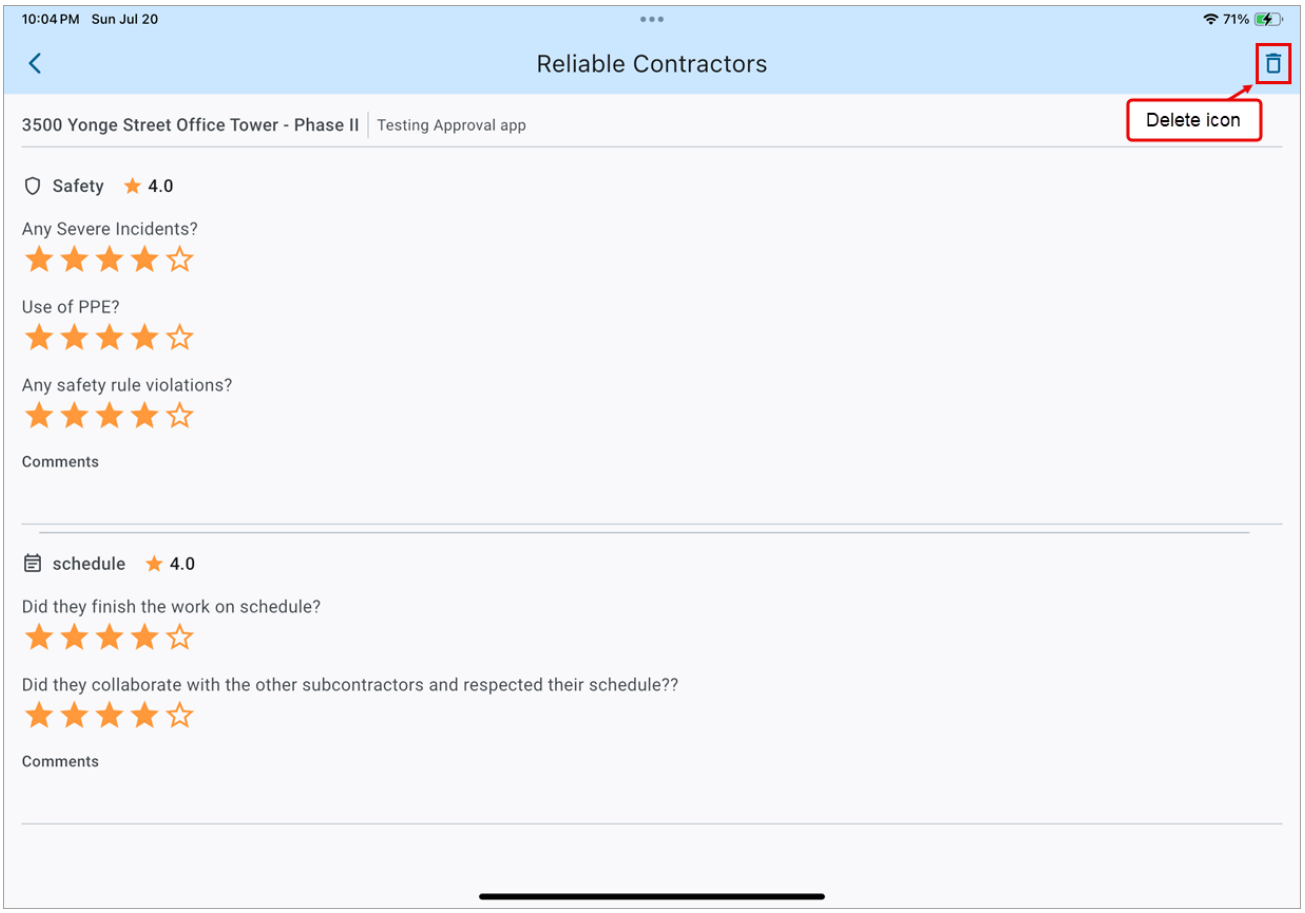
The Draft section allows the user an easy way to find all their drafts for the subcontractor or vendor.

The Submitted section allows the user an easy way to find all their submitted reviews for the subcontractor or vendor. This might be helpful in reviewing the performance of the sub-contractor or vendor and deciding if they can be considered for a new project.

The Rejected section allows the user an easy way to find all their rejected reviews for the sub-contractor or vendor. This gives the user the opportunity to review, re-submit, or delete the review.

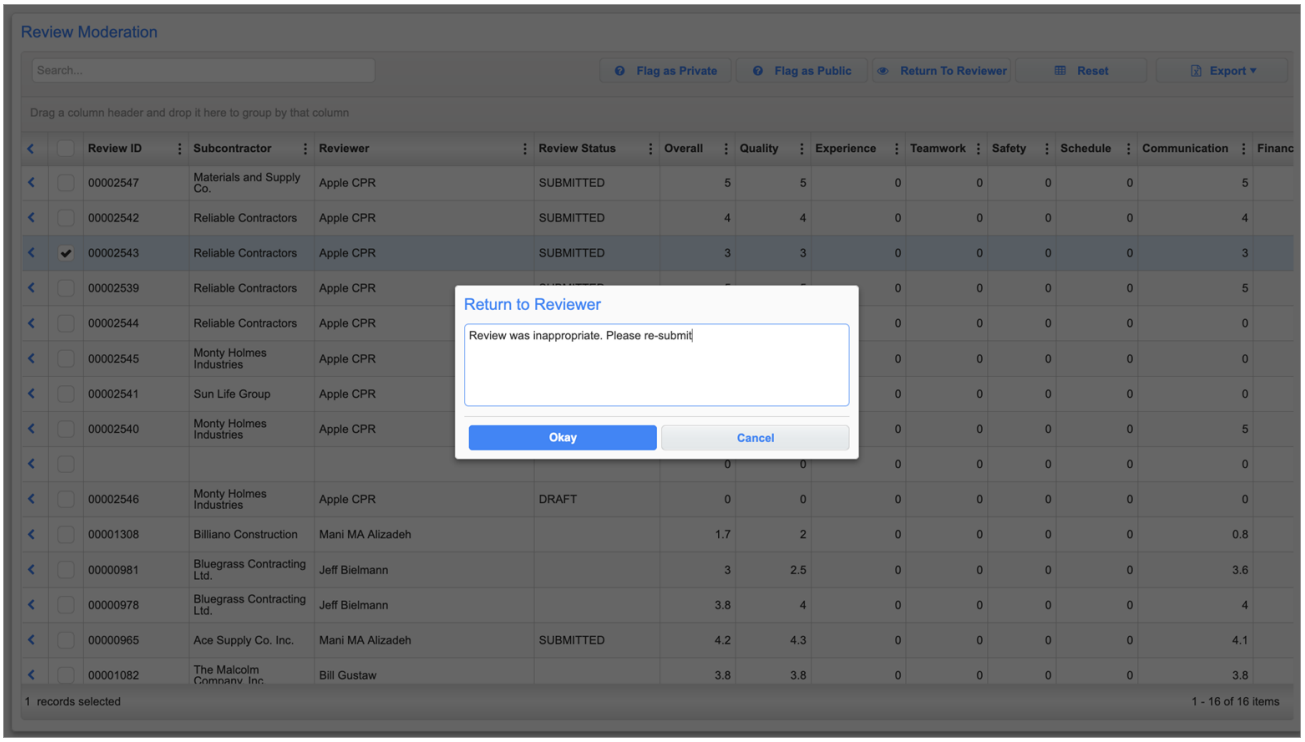

9:57 PM Sun Jul 20
69%
Search...
Name
Reviews
Drafts
Submitted
Rejected
Logout
Image Concepts and Designs N/A
North Reading MA 0 Reviews
Lake Erie Electric Inc N/A
Solon OH 0 Reviews
Maddamy Builders N/A
Chicago IL 0 Reviews
Materials and Supply Co. 5.0
Chicago IL 1 Reviews
Monty Holmes Industries 5.0
Las Vegas NV 1 Reviews
Nardone Electrical Corp. N/A
Long Beach CA 0 Reviews
Reliable Contractors 4.0
Chicago IL 3 Reviews
Sun Life Group N/A
Toronto ON 0 Reviews
Supreme Electrical N/A
San Diego CA 0 Reviews
Reliable Contractors
Reviews
Details
Mine
Drafts
Submitted
Rejected
Reliable Contractors
Testing Approval app
3.0
Jul 20, 2025
Safety 3.0
Quality N/A
Experience N/A
Teamwork N/A
Communication N/A
schedule 3.0
Expand

Construct PR - Delete Reviews



Reviews can be deleted by the submitter of the review. Currently, reviews cannot be deleted by other users or the Prequal Moderator. A Delete ( ) icon at the top right corner of the review allows users to delete it. This could be for reasons like a subcontractor coming under new management deeming the original review inaccurate or a user deleting and starting a new review after a tough interaction with the subcontractor to bring objectivity to the review.

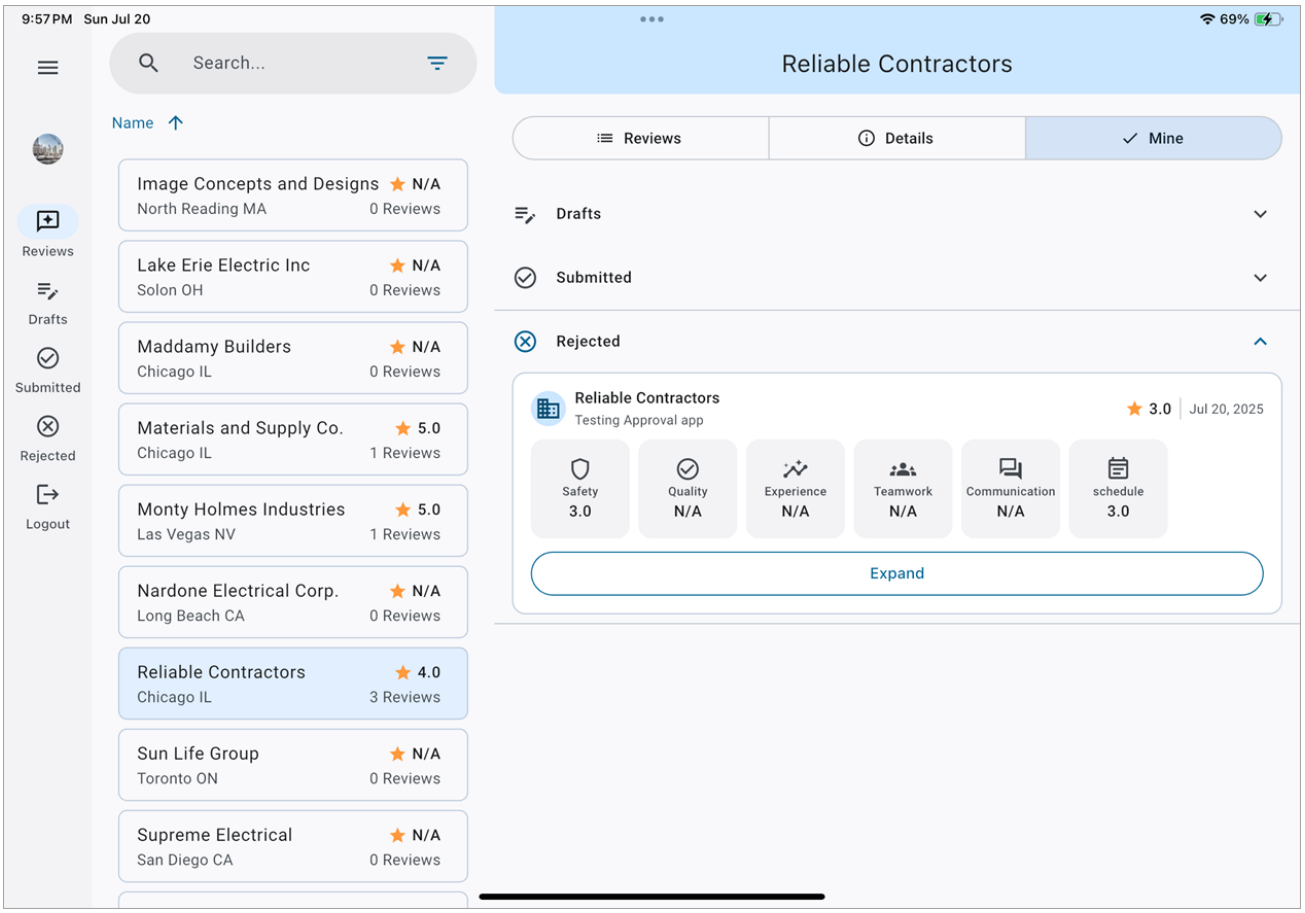
Construct PR - Rejected Review Reason and Returned Review Banner

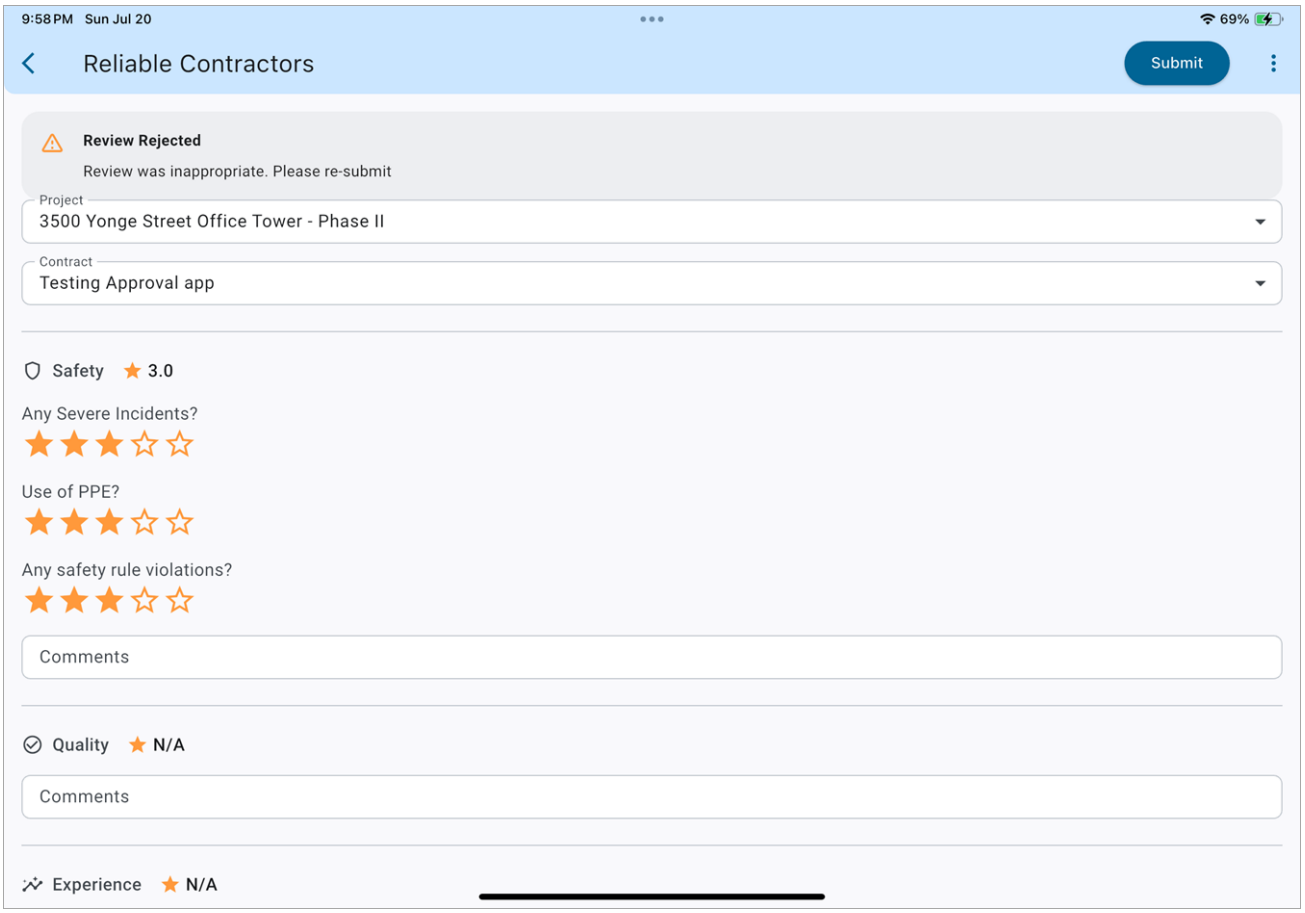


Subcontractor Prequalification Questionnaire; standard Treeview path: Subcontractor Prequalification > Subcontractor Reviews > Review Modification

Reviews can be rejected by the Prequal Moderators if reviews are deemed inappropriate, incorrect or harsh. A reason can be provided as to why the review was rejected which will show up as a banner for the reviewer to evaluate once the review is returned. This is up to the discretion of the moderator and their knowledge of their team's experience with the sub-contractor.

Rejected reviews can be found by selecting the [**Mine**] button and viewing the Rejected section, as shown in the screenshot below. From here, users can tap the review to view the reason for the rejection, edit the review, and then re-submit it.


9:57 PM Sun Jul 20
69%
Search...
Reliable Contractors
Reviews
Drafts
Submitted
Rejected
Logout
Name
Image Concepts and Designs N/A
North Reading MA 0 Reviews
Lake Erie Electric Inc N/A
Solon OH 0 Reviews
Maddamy Builders N/A
Chicago IL 0 Reviews
Materials and Supply Co. 5.0
Chicago IL 1 Reviews
Monty Holmes Industries 5.0
Las Vegas NV 1 Reviews
Nardone Electrical Corp. N/A
Long Beach CA 0 Reviews
Reliable Contractors 4.0
Chicago IL 3 Reviews
Sun Life Group N/A
Toronto ON 0 Reviews
Supreme Electrical N/A
San Diego CA 0 Reviews
Reviews
Details
Mine
Drafts
Submitted
Rejected
Reliable Contractors
Testing Approval app
3.0 Jul 20, 2025
Safety 3.0
Quality N/A
Experience N/A
Teamwork N/A
Communication N/A
schedule 3.0
Expand


9:58 PM Sun Jul 20
69%
Reliable Contractors
Submit
Review Rejected
Review was inappropriate. Please re-submit
Project
3500 Yonge Street Office Tower - Phase II
Contract
Testing Approval app
Safety 3.0
Any Severe Incidents?
Use of PPE?
Any safety rule violations?
Comments
Quality N/A
Comments
Experience N/A

Index

D

Delete Reviews 24

Documentation 5

E

Enhanced Detail View 19

G

Getting Started 7

H

Home 11

M

My Reviews 21

P

Project and Contract Selection 13

R

Rejected Review Reason and Returned Review Banner 25

Reviews 17

S

Search, Sort, and Filter 15

Setup 9